



## **Summer Critical Actions:** **Assessment Planning**

### **June**

- Identify existing data that can help support teachers to make instructional plans (e.g. MAP growth data from Winter, 2020), consider collecting additional data from teachers
- Review the data by grade level for high level trends
- Create an **Assessment Committee** that meets regularly (bi-weekly) over the coming three months. Include Curriculum & Instruction colleagues to discuss a plan for pre-assessments and connecting assessment planning with unfinished learning planning.
- Identify a half day to train teachers on pre-assessments during Pre-Service (even better if some of this work can happen over the summer!)
- Work with colleagues to identify a clear purpose for interim assessments and when/how these will be administered during the coming year

### **July**

- Refine your understanding of your available data and how this data may impact instructional planning. Share your findings with relevant colleagues (e.g., school leaders, master teachers, coaches, etc.)
- Group the data by students who are assigned to classes so that the data is teacher-ready
- Plan out a half day session, in collaboration with Curriculum & Instruction, on how to develop short, ungraded pre-assessments that are as curriculum-specific as possible.
- Design a remote option for interim administration that accounts for multiple scenarios.

### **August**

- Offer a half day of teacher PD on Assessment that includes a brief training on how to create pre-assessments.
  - These assessments should be short, as curriculum-specific as possible, and are not to be graded or “counted.”
- Have teachers administer these assessments to their students.
- Ensure that teachers are making meaningful decisions in response to this data aligned with best practices for unfinished learning.
- Communicate with school leaders and teachers about interim administration. Decide on the delivery method for the interim (remote, on-site, etc.).

### **September-on**

- Administer the interim assessments and support teachers and school leaders to respond to the data with a clear purpose in mind.